



"We Care for What Really Matters!"



Invites Expressions of Interest for the Position of **Early Childhood Educator Assistant**

- **5 Full-Time Positions Available**
 - **Salary: \$16.55 Per Hour**
- **8-week Canada Summer Jobs Placement (with opportunity for extension based on performance)**
- **Flexible Start Date – Must be able to start by July 8th, 2024**
 - **Location: Sault Ste. Marie, Ontario**

Child Care Algoma is a non-profit agency dedicated to being a leader in providing quality programs which support healthy early childhood development. It is our vision to play a critical role in strengthening relationships with children and families that sets the foundation for healthy growth and development.

Child Care Algoma invites applications for the position of Early Childhood Educator Assistant. Through environments that foster active learning, autonomy and sense of responsibility, security and belonging, the Early Childhood Educator Assistant will work alongside Registered Early Childhood Educators to provide children from birth to age 12 with opportunities that support social competence, cognitive development, language development, physical health and well-being, communication and general knowledge.

We are currently hiring for 5 full-time positions at our various Sault Ste. Marie, Ontario sites. This is an 8-week placement through Canada Summer Jobs, with the opportunity for extension based on performance. The schedule is Monday-Friday daytime shifts.

Core Responsibilities:

- Assist with planning and implementing activities to meet the physical, emotional, intellectual and social needs of all individual children in the program.
- Implement the four foundations for learning as outlined in the “How Does Learning Happen?” document into all program planning and development.
- Ensure children are provided with nutritious food that promotes good nutrition, dental health and awareness of special diets and allergies.
- Ensure program equipment and the facility are clean, well maintained and safe at all times; to include general housekeeping such as cleaning and disinfecting of toys, equipment/furniture.
- Assist with developing culturally appropriate programs and activities.
- Plan and provide schedules for indoor and outdoor activities.
- Assist with developing and implementing a curriculum that will reflect the most current best practices and recommendations made by all applicable early childhood documents.
- Support and follow through with the Mission, Vision Statements and Values of Child Care Algoma.
- Maintain a professional approach when interacting with the parents, staff, visitors and School personnel where applicable.
- Be familiar and respond accordingly with emergency procedures

Requirements:

- **Must be** between the ages of 15 and 30 years old.
- **Must be** a Canadian citizen, a permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act.
- **Must be** legally entitled to work in Canada and have a valid Social Insurance Number.
- Experience within a daycare or school setting is an asset.
- Effective Analytical and Problem-Solving Skills.
- Effective Written, Planning, Organizational and Time Management Skills.
- Understanding of the cultural environment and inclusion.
- Respectful, compassionate, understanding, patient, and honest.
- Current Vulnerable Sector Police Check (or two reference letters if you are under 18 years of age).
- Health Assessment and Current Immunization.
- Possession of a vehicle, valid Ontario Driver’s License and required insurance an asset.

Applicants are asked to submit an expression of interest letter and updated resume to:

CHILD CARE ALGOMA
148 Dacey Road, Sault Ste. Marie, ON P6A 5J7
Email: hwilli@childcarealgoma.ca

Expressions of interest/resumes will be accepted until Sunday, May 5th, 2024

Child Care Algoma is an equal opportunity employer. We thank all applicants for their interest; however only those selected for an interview will be contacted. Should an applicant selected for an interview require any accommodations during the selection process please notify Human Resources at hwilli@childcarealgoma.ca